

Alliance for Community Transportation (ACT)

MEETING MINUTES

March 4, 2015

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Members Present: Jennifer Flannery, Chair (Community Partners); Susan Geier (CAP of Strafford County); Deb Perou (Rockingham Nutrition/MOW); Jennifer Sweatt (Great Bay Services); Debbie Bartley (Lamprey Health Care); Carol Gulla (TASC); Colin Lentz (SRPC); Margie Longus (Ready Rides); Meri Schmalz (Ready Rides); Rad Nichols (COAST);

Others Present: Jeff Donald (COAST)

1. Welcome and introductions

The meeting opened at 9 AM.

2. Approval of Meeting Minutes (1-8-15 meeting) {VOTE}

The minutes were approved unanimously.

3. Review of Changes to POS for SFY16

Ready Rides

There is \$23,323 for Ready Rides in the SFY16 budget. Some of that is for rides and some is for the \$10/trip loading fee. Ready Rides will provide in-kind match for the mileage reimbursement and cash match for the loading fee.

Non-Emergency Medical Transportation

This is an expanded version of the Community Health Center service. Instead of just serving designated CHC's, ACT providers will serve any medical site that has submitted a registration form. This program will continue to function using the Trip Board model that allows providers to choose the trips that make sense for them. Clients will register with ACT and request trips directly from the Call Center, instead of having the destination request the trip on their behalf.

Nutrition Access

Rockingham Nutrition and Meals on Wheels is receiving POS funding to provide transportation to their Hampton and Seabrook facilities. This will be launched in January after they have purchased an accessible vehicle using ACT's 5317 funds.

4. Implementation of POS Changes

ACT will reach out to medical destinations before the service launches and will reach out to destinations again as their clients request rides. During the registration, health care providers will primarily be asked for contact information. The service will be described and it will be explained that it is free for SFY16 but there might be a cost in SFY17.

ServiceLink will likely register clients on ACT's behalf.

5. FY16 Budget

The FY16 and SFY16 budgets were reviewed. Most expenses were slightly reduced. ACT will spend down old 5317 funds rather than request its full 5310 formula fund allotment. The remaining funds will be available for SFY17.

6. Service Standards Assistance – funding requests

The Executive Committee will be meeting soon and will review requests from Community Partners and Great Bay Services. The deadline is March 17th.

7. Software Update

The Volunteer Module is almost complete. HBSS will begin working on the Vendor Module, IVR, and

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Community Partners' software will be worked on soon.

8. SCC Report

J. Donald reported that his subcommittee on volunteer driver programs is running a survey to get information for a peer to peer forum. Currently there are 14 responses. The forum will be hosted in late spring – early summer.

9. Other

ACT ran 2 ads in Seacoast Seniors, one to promote the Community Transportation Directory and one to solicit volunteers for Ready Rides and TASC. It was suggested that ad(s) be placed in the Foster's senior publication as well.

10. Public Comment

R. Nichols announced that COAST was most likely going to cancel its Route 7 that serves Exeter, Stratham, Greenland, Newmarket, and Portsmouth due to Stratham and Greenland zeroing COAST out of their municipal budgets. COAST's administrative offices are moving from 42 Sumner Drive to 6 Sumner Drive. COAST is looking into becoming a Medicaid provider.

The vehicle that was purchased for Riverside Rest Home has been delivered.

11. Adjournment

The meeting adjourned at 10:30.